



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Superintendent
Eric R. Dill

NOVEMBER 2, 2017

THURSDAY, NOVEMBER 2, 2017
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER..... 4:30 PM

President Herman called the meeting to order at 4:30 PM.

A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (#2A-B)

No public comments were presented.

2. CLOSED SESSION ..... 4:31 PM

Board Members convened to Closed Session at 4:31 pm in the Technology Lab in Suite 206 to discuss the following:

A. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE

To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release/dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.

- Superintendent Evaluation

B. CURRENT AND/OR POTENTIAL LITIGATION

To conference with legal counsel to discuss current and/or potential significant exposure to litigation, pursuant to Government Codes sections 54956.9 (d)(2): (1 issue). (The subsection was revised to reflect the correct subsection.)

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro Jack Hargis, Canyon Crest Academy
Beth Hergesheimer Scott Geier, La Costa Canyon High School
Amy Herman Cole Gonzales, San Dieguito High School Academy (Absent)
Maureen "Mo" Muir Sarah Trigg, Sunset High School
John Salazar Isaac Gelman, Torrey Pines High School

DISTRICT ADMINISTRATORS / STAFF

Eric Dill, Superintendent
Tina Douglas, Associate Superintendent, Business Services
Cindy Frazee, Associate Superintendent, Human Resources (Absent)
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Mark Miller, Associate Superintendent, Administrative Services
Cara Dolnik, Principal, Carmel Valley Middle School
Brett Killeen, Principal, Canyon Crest Academy

3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)
  - A. The regular meeting of the Board of Trustees was called to order at 6:31 p.m. by President Amy Herman. Ms. Schultz read the meeting protocol instructions.
  - B. President Herman led the Pledge of Allegiance.
4. REPORT OUT OF CLOSED SESSION ..... (ITEM 4)

Ms. Herman reported the following action was taken in Closed Session:  
Motion by Ms. Muir, seconded by Ms. Dalessandro, that the Governing Board took action pursuant to Education Code section 44938 to issue a notice of unprofessional conduct to teacher employee ID No. 227462. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.  
*Motion was unanimously carried.*
5. APPROVAL OF AGENDA..... (ITEM 5)

Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve the agenda of November 2, 2017, Regular Board meeting of the San Dieguito Union High School District, except Item #18 was pulled from the agenda, as presented. ADVISORY VOTE Ayes: Geier, Gelman, Hargis, Trigg; Noes: None; Abstain: None; Absent: Gonzales. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.  
*Motion unanimously carried.*
6. APPROVAL OF MINUTES (2) / OCTOBER 12, 2017 REGULAR MEETING & OCTOBER 19, 2017 SPECIAL MEETING  
Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve the minutes of the October 12, 2017 Regular Meeting, as presented, and October 19, 2017 Special Meeting, as revised. ADVISORY VOTE Ayes: Geier, Gelman, Hargis, Trigg; Noes: None; Abstain: None; Absent: Gonzales. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.  
*Motion unanimously carried.*

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES  
All students gave an update on the highlights and events at their schools.
8. REPORTS AND UPDATES..... BOARD OF TRUSTEES
  - A. BOARD OF TRUSTEES  
Board members attended the October 12, 2017 Special meeting except for Ms. Herman and Ms. Muir.  
Ms. Hergesheimer attended the Encinitas School District Liaison meeting, the San Diego School Boards Association Road Show, toured the Encinitas School Farm Lab, visited Pacific Trails MS, attended the Sunset HS Back To School Night, and the Encinitas City Council meeting regarding voting districts.  
Ms. Muir reported on anti-marijuana in Encinitas, was contacted by State Senator Bates in support of stopping opioids at the state level, Young in health care program by San Dieguito for Drug Free Youth, the Solana Beach Library ribbon cutting ceremony, and the County Library Board.  
Mr. Salazar had nothing to report.  
Ms. Dalessandro attended the new Village Arts Theatre in Carlsbad where some of our special education student performed improv, the Solana Beach Library ribbon cutting ceremony, and the 2<sup>nd</sup> Special Education Task Force meeting led by facilitator Maureen O’Leary Burress.  
Ms. Herman had nothing to report.

- B. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES..... ERIC DILL, SUPERINTENDENT  
Mr. Dill reported on the meetings he attended related to the California Voting Rights Act, and the La Costa Canyon HS WASC Visitation.

9. LCAP PRIORITY UPDATES

- A. CARMEL VALLEY MS / NEXT GENERATION SCIENCE STANDARDS .....CARA DOLNIK, PRINCIPAL

Principal Cara Dolnik gave an update on the Local Control Accountability Plan (LCAP) priorities regarding the Next Generation Science Standards (NGSS) at Carmel Valley Middle School and throughout the district including the basics of NGSS and plans for transition to the new standards in middle school and high school. (A presentation is available in the Superintendent’s office upon request.)

- B. CANYON CREST ACADEMY / VALUES/CONNECTIVITY/WELLNESS .....BRETT KILLEEN, PRINCIPAL

Principal Brett Killeen gave an update on the Local Control Accountability Plan (LCAP) priorities regarding the vision/culture/mission/wellness at Canyon Crest Academy (CCA) and commented on connectivity and wellness efforts at the other district high schools. Canyon Crest Academy is largest high school in the district, is working on vision, core values, where do our students want to be in 3-5 years, what skills do they need and how are they going to get there. CCA has created a new student leadership Raven Advisory Board to get a cross section of student input in order to create brand new vision/mission/values. Strong programming is being offered around wellness, student wellness is critically important, and they want students to know we care about them and that they are making connections with their peers. Many wellness programs/activities are being offered at the school sites including Link Crew, PALs, Challenge Days, Every 15 Minutes, Community Days, and homeroom activities. New programs/activities are being offered including Healthy Mind Platter and No Place for Hate. Mr. Killeen thanked the Board for their support.

10. PUBLIC COMMENTS

Lucile Lynch made comments regarding La Costa Canyon HS Principal Bryan Marcus, Jamie Garman and Jeremy Meadows regarding special education information on the website, thanked the Board for paying for swimming pool fees, thanked Tina Douglas for meeting with the parents, and requesting Aeries and websites be required to be used by all teachers.

**CONSENT ITEMS.....(ITEMS 11 - 15)**

Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve Consent Agenda Items #11-15, as presented. ADVISORY VOTE Ayes: Geier, Gelman, Hargis, Tripp; Noes: None; Abstain: None; Absent: Gonzales. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

**11. SUPERINTENDENT**

- A. GIFTS AND DONATIONS  
Accept the gifts and donations, as presented.
- B. FIELD TRIP REQUESTS  
Accept the field trips, as presented.

**12. HUMAN RESOURCES**

- A. PERSONNEL REPORTS  
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
  1. Certificated and/or Classified Personnel Reports, as presented.

**B. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Tina Douglas, or Eric R. Dill to execute the agreements:

1. Nutrition Ink, for a Dietetic Internship Program (NIDIP), to provide classroom nutrition lessons, data collection, assistance with promotions and surveys, as well as working on special projects for the District's nutrition program, during the period November 3, 2017 through June 30, 2018, at no cost to the District.

**13. EDUCATIONAL SERVICES**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

**14. ADMINISTRATIVE SERVICES**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas, or Eric R. Dill to execute the agreements:

1. City of Carlsbad, for use of the Alga Norte pool facilities by the San Dieguito High School Academy water polo program, increasing the not to exceed amount by \$15,000.00 for a new total of \$35,000.00, and extending the contract period to June 30, 2018, with no other changes to the contract.

**C. APPROVAL OF REVISED 2017-18 SCHOOL BELL SCHEDULES / DIEGUENO MS, CANYON CREST ACADEMY, LA COSTA CANYON HS, SAN DIEGUITO HS ACADEMY & TORREY PINES HS**

Approve the revised 2017-18 school bell schedules for Diegueño Middle School, Canyon Crest Academy, La Costa Canyon High School, San Dieguito HS Academy and Torrey Pines High School, as presented.

**SPECIAL EDUCATION**

**D. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING**

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute all pertinent documents:

1. Aces Academy (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe Autism and/or intellectual disabilities, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
2. Daniel & Davis Optometry, Inc. (ICA), to provide vision therapy, assessments, and IEP support in an educational setting, during the period November 3, 2017 through June 30, 2018, and continuing with annual renewals unless terminated with a 30-day written notice, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
3. Alliance for African Assistance (ICA), to provide language interpreting services for students, parents, and guardians, when required, in support of an educational setting, during the period October 23, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

4. Schloyer Educational Audiology Associates (ICA), to provide audiological assessments and IEP support in evaluating binaural integration, temporal processing, auditory closure, auditory figure ground and sound blending, during the period July 1, 2017 through June 30, 2018, and continuing with annual renewals unless terminated with a 30-day written notice, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

E. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

F. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

**PUPIL SERVICES**

G. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

H. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS

(None Submitted)

**15. BUSINESS SERVICES**

**BUSINESS**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. BCK Programs, LLC, to provide a Storm Water Pollution Prevention Program (SWPPP) Internship program at San Dieguito High School Academy, as well as recycling programs at Oak Crest Middle School and Diegueño Middle School, during the period July 1, 2017 through June 30, 2018, at no cost to the District.
2. Boys and Girls Club of San Dieguito to provide after school intramural and competitive sports programs ("After School Program") at Carmel Valley Middle School, Diegueño Middle School, Earl Warren Middle School, Oak Crest Middle School and Pacific Trails Middle School, during the period November 3, 2017 through June 30, 2022, at no cost to the District.
3. Digital Network Group, Inc., to provide preventative maintenance, repair, and technical support service on audio visual systems and video teleconferencing systems District wide, during the period July 1, 2017 through June 30, 2018, in an amount not to exceed \$12,000.00, to be expended from the fund to which the project is charged.
4. The Howard E. Nyhart Co., Inc, dba Nyhart, to provide actuarial services, during the period November 4, 2017 through completion, in an amount not to exceed \$9,800.00, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ADOPTION OF RESOLUTION / COOPERATIVE BID / DESERT SANDS UNIFIED SCHOOL DISTRICT

Adopt the resolution authorizing purchasing, pursuant to bid and award documents from Desert Sands Unified School District, for the purchase of Technology Equipment and Supplies per the

pricing structure, terms, and conditions stated in the bid documents, to be expended from the fund to which the purchases are charged, as shown in the attached supplement.

**F. APPROVAL OF BUSINESS REPORTS**

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Membership Listing (None Submitted)
4. Warrants
5. Revolving Cash Fund

**FACILITIES PLANNING & CONSTRUCTION**

**G. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill, to execute the agreements:

1. SVA Architects, Inc., for architectural/engineering services for the proposed Sunset High School campus reconstruction project, during the period November 3, 2017 through completion, in an amount not to exceed \$969,430.00, plus reimbursable expenses, to be expended from Building Fund Prop 39 – Fund 21-39.
2. Digital Networks Group, Inc., to provide and install multimedia and audio-visual equipment at La Costa Canyon High School Room 202, San Dieguito High School Academy Culinary Arts Room, Torrey Pines High School Media Center and Earl Warren Middle School Multi-Purpose Room/Resource Conference Room, during the period November 3, 2017 through completion, in an amount not to exceed \$85,072.12, to be expended from Building Fund Prop 39 – Fund 21-39 and Capital Facilities Fund 25-19.
3. Geocon, Inc., to provide geotechnical/engineering services at Diegueno Middle School, during the period November 3, 2017 through completion, in an amount not to exceed \$14,500.00, to be expended from Building Fund Prop 39 – Fund 21-39.
4. Geocon, Inc., to provide geotechnical/engineering services at Oak Crest Middle School, during the period November 3, 2017 through completion, in an amount not to exceed \$30,000.00, to be expended from Building Fund Prop 39 – Fund 21-39.
5. Staples Advantage, Inc., to provide furnishings for the new multi-purpose room at Earl Warren Middle School, during the period November 3, 2017 through completion, in an amount not to exceed \$60,547.54, to be expended from Building Fund Prop 39 – Fund 21-39.
6. AECOM, to provide California Environmental Quality Act (CEQA) services for Sunset High School, during the period November 3, 2017 through completion, in an amount not to exceed \$24,420.00, to be expended from Building Fund Prop 39 – Fund 21-39.

**H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Bert's Office Trailers, to amend contract CA2017-54 extending the lease for an office trailer for planning & construction offices on a month-to-month basis through June 30, 2018, increasing the amount by \$1,425.55 for a new total of \$3,135.26, to be expended from General Fund/Unrestricted 01-00.
2. Williams Scotsman, to amend contract CB2014-23, for repairs to the leased 40x24 relocatable classroom building at Earl Warren Middle School Interim Campus, increasing the amount by \$437.51 for a new total of \$27,126.76, to be expended from Building Fund Prop 39 – Fund 21-39 to be reimbursed by Solana Beach School District.
3. McCarthy Building Companies, to amend contract CA2015-58, for reconstruction of Earl Warren Middle School, increasing the amount by \$461,718.43 for a new total of \$40,867,710.17, to be expended from Building Fund Prop 39 – Fund 21-39 to be reimbursed by Solana Beach School District.

4. JPBLA, Inc., to amend contract CA2018-10 for landscape architect services at Canyon Crest Academy's Sculpture Garden, increasing the amount by \$4,500.00 for a new total of \$12,500.00 plus reimbursable expenses, to be expended from Building Fund Prop 39 – Fund 21-39.
5. John Sergio Fisher & Associates, Inc., to amend contract CA2016-05 for architectural/engineering services at Carmel Valley Middle School Music Classroom Building Project, increasing the amount by \$1,980.00 for a new total of \$427,630.00, to be expended from Building Fund Prop 39 – Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS  
(None Submitted)

J. APPROVAL OF CHANGE ORDERS  
(None Submitted)

K. ACCEPTANCE/RATIFICATION OF PURCHASE ORDERS ISSUED UNDER DEPARTMENT OF GENERAL SERVICES PROCUREMENT DIVISION LOCAL AGENCY GUIDE  
Accept the California Department of General Services Procurement Division (DGS-PD) definition that incidental public works services included in purchase order will not exceed the dollar value of the products procured, for goods and services procured from California Multiple Award Schedules (CMAS) vendors.

L. AUTHORIZATION TO REDUCE RETENTION WITHHELD  
Authorize the administration to reduce the retention being withheld on the following project:

1. Balfour Beatty Construction, LLC, for construction of the Canyon Crest Academy B Building, reducing the retention from 5% to 2.5%, releasing \$253,806.30, and authorizing future billing to reflect a 2.5% retention, to be expended from Building Fund Prop 39 – Fund 21-39.

**DISCUSSION / ACTION ITEMS .....(ITEM 16 - 21)**

16. APPROVAL OF DATE OF ORGANIZATIONAL BOARD MEETING, 2017

Motion by Mr. Salazar, seconded by Ms. Hergesheimer, to approve December 14, 2017, as the date of the Organizational Board Meeting, as presented. ADVISORY VOTE Ayes: Geier, Gelman, Hargis, Trigg; Noes: None; Abstain: None; Absent: Gonzales. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

17. ADOPTION OF PROPOSED NEW / REVISED / DELETED BOARD POLICIES (13) / ADMINISTRATIVE SERVICES

Motion by Ms. Dalessandro, seconded by Ms. Muir, to adopt the proposed new/revised/deleted Board Policies, as shown in the attached supplements and as follows:

- A. BP #5141, HEALTH CARE AND EMERGENCIES (REVISED)
- B. AR #5141 AR-2, AUTOMATIC EXTERNAL DEFIBRILLATORS (DELETE)
- C. BP #5141.1, ACCIDENTS (DELETE)
- D. BP #5141.2, BLOODBORNE PATHOGENS (DELETE)
- E. BP #5141.21, ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS (REVISED)
- F. BP #5141.22, INFECTIONS DISEASES (REVISED)
- G. BP #5141.23, ASTHMA MANAGEMENT (NEW)
- H. BP #5141.24, SPECIALIZED HEALTH CARE (DELETE)
- I. BP #5141.26, TUBERCULOSIS TESTING (DELETE)
- J. BP #5141.33, HEAD LICE (REVISED)
- K. BP #6390, GRADUATION AND CREDIT REQUIREMENTS FOR STUDENTS ATTENDING SDUHSD ADULT SCHOOL (DELETE)

L. BP #6391, ADMISSION OF MINORS (UNDER 18) TO SAN DIEGUITO ADULT HS PROGRAM (DELETE)

M. BP #6392, ADULT SCHOOL TUITION (DELETE)

ADVISORY VOTE Ayes: Geier, Gelman, Hargis, Trigg; Noes: None; Abstain: None; Absent: Gonzales. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

18. APPOINTMENT OF PERSONNEL COMMISSIONER

This item was pulled from the agenda.

19. APPROVAL OF SALARY ALLOCATION PLACEMENT, BP #4541 APPENDIX A, SUPERVISORY SALARY SCHEDULE/NEW SUPERVISORY JOB CLASSIFICATION "INFORMATION SYSTEMS SUPPORT SUPERVISOR"

Motion by Ms. Dalessandro, seconded by Ms. Hergesheimer, to approve the salary allocation placement on BP #4541 Appendix A, Supervisory Salary Schedule, for the new supervisory job classification "Information Systems Support Supervisor", as recommended by the Personnel Commission, and as presented. ADVISORY VOTE Ayes: Geier, Gelman, Hargis, Trigg; Noes: None; Abstain: None; Absent: Gonzales. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

20. APPROVAL OF SINGLE PLANS FOR STUDENT ACHIEVEMENT

Public Comments: Wendy Gumb made comments about the plans, how complicated they were, had questions and shared a handout (available in the superintendent's office upon request).

Motion by Ms. Dalessandro, seconded by Mr. Salazar, to approve the individual school site's Single Plans for Student Achievement, for the period November 3, 2017 through November 2, 2018, as presented. ADVISORY VOTE Ayes: Geier, Gelman, Hargis, Trigg; Noes: None; Abstain: None; Absent: Gonzales. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

21. APPROVAL OF AGREEMENT / CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) / BOARD GOVERNANCE & ORGANIZATIONAL EFFECTIVENESS WORKSHOP

Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve entering into an agreement with California School Boards Association (CSBA), to conduct a workshop on board governance and organizational effectiveness, with participation of all Governing Board Members and the Superintendent, scheduled on February 21, 2018 and completed no later than June 30, 2018, in the amount of \$2,000.00 plus reasonable travel expenses, to be expended from the General Fund/Unrestricted 01-00, and authorize Amy Herman and Eric Dill to execute the document, as presented. ADVISORY VOTE Ayes: Geier, Gelman, Hargis, Trigg; Noes: None; Abstain: None; Absent: Gonzales. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

**INFORMATION ITEMS.....(ITEMS 22 - 32)**

22. PROPOSED BOARD MEETING SCHEDULE, 2018


This item was submitted for Board consideration and will be resubmitted for action on December 14, 2017.

23. CSBA DELEGATE ASSEMBLY NOMINATIONS, 2018

This item was submitted for Board consideration and will be resubmitted for action on December 14, 2017.



- 24. UNIFORM COMPLAINT QUARTERLY REPORT, 1<sup>ST</sup> QUARTER, 2017-18 (JULY - SEPTEMBER)  
This item was submitted as information only, for the 1st Quarter, July-September, 2017-18.
- 25. BUSINESS SERVICES UPDATE .....TINA DOUGLAS, ASSOCIATE SUPERINTENDENT  
Ms. Douglas reported on recent meetings on the fees and donations best practices.
- 26. EDUCATIONAL SERVICES UPDATE.....MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT  
Dr. Grove had nothing to report.
- 27. HUMAN RESOURCES UPDATE ..... CINDY FRAZEE, ASSOCIATE SUPERINTENDENT  
Ms. Frazee was absent.
- 28. ADMINISTRATIVE SERVICES UPDATE ..... MARK MILLER, ASSOCIATE SUPERINTENDENT  
Mr. Miller reported on supporting sites on student wellness, updating the website on drug and alcohol and suicide prevention, and bullying, staff training is being held, and staff is working on updating signage at school sites.
- 29. FUTURE AGENDA ITEMS – 1) CSBA nominations for “Honoring Our Own”.
- 30. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.
- 31. REPORT FROM CLOSED SESSION – Nothing further to report.
- 32. ADJOURNMENT OF MEETING – The meeting adjourned at 8:09 p.m.

  
 \_\_\_\_\_  
 Joyce Dalessandro, Board Clerk

12-14-17  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Eric R. Dill, Superintendent

12-14-17  
 \_\_\_\_\_  
 Date

Approved at the December 14, 2017, SDUHSD Board of Trustees Meeting  
 Joann Schultz, Recording Secretary